

**HOME OCCUPATION PRESCHOOL/DAY CARE
LICENSE RENEWAL APPLICATION**

**CITY OF BOUNTIFUL
790 South 100 East
Bountiful, UT 84010
801-298-6190**

For Office Use Only

Date rec'd _____ Receipt# _____

Approved by _____

Calendar Year _____ License # _____

PLEASE COMPLETE ALL ITEMS-INCOMPLETE FORMS WILL BE RETURNED WITHOUT BEING PROCESSED

1. APPLICANT'S NAME: _____ Date _____

ADDRESS _____ Phone _____

NAME OF BUSINESS _____

Check As Appropriate _____ Preschool Maximum No. of Children Per Session _____
_____ Day Care Maximum No. of Children Per Session _____
(State License required. Submit copy with application)

_____ A Conditional Use Permit has been granted by the Planning Commission for more than eight children.

2. RENEWAL OF LICENSE:

Base fee: _____ \$ _____

If gross sales/services for the proceeding year were less than \$20,000.00 deduct \$25.00. \$ (_____)

PENALTY: Add 50% of base fee if paid after February 14th _____ \$ _____

Add 100% of base fee if paid after March 31st _____ \$ _____

TOTAL AMOUNT DUE _____

3. APPLICANT HEREBY CERTIFIES THAT THE BUSINESS MEETS EACH OF THE FOLLOWING CONDITIONS:

- A. MEETS ALL REQUIREMENTS FOR A HOME OCCUPATION AS SET FORTH IN SECTION 14-17-105 OF THE BOUNTIFUL CITY LAND USE ORDINANCE:
- B. MEETS ALL REQUIREMENTS FOR RESIDENTIAL DAY CARE OR GROUP INSTRUCTION AS SET FORTH IN SECTION 14-17-106 OF THE BOUNTIFUL LAND USE ORDINANCE:

14-17-106 SPECIAL CONDITIONS FOR RESIDENTIAL DAY CARE OR GROUP INSTRUCTION

The following conditions shall apply only to Home Occupation Business Licenses for Residential Day Care or Group Instruction, as defined by State Code:

- a. The rear yard may be used for outside play area, or instruction where a swimming pool is involved.

- b. Residential day care facilities shall comply with all regulations of the State of Utah and shall be licensed by the State. One additional person not residing in the dwelling may be employed in the residential day care or group instruction where eight (8) or more children or people are involved.
 - c. Residential group instruction (preschools) shall be limited to no more than twelve (12) people in each session who are not residents of the home. There shall be no more than two (2) sessions per day and each session may not exceed four (4) hours. No child or student may attend more than one (1) session per day. Instruction of more than eight (8) individuals requires issuance of a Conditional Use Permit.
 - d. A minimum interior floor area of thirty-five (35) square feet and a minimum secured outdoor play area of forty (40) square feet per child shall be provided for residential day care facilities.
 - e. Total floor area used for residential day care or group instruction may be no more than fifty percent (50%) of the ground floor area of the residence.
 - f. An annual inspection for continued compliance will be required for license renewal of all residential day care and group instruction facilities.
 - g. A criminal background check is required for any person who operates or is employed at a daycare or a residential group instruction business.
 - h. A criminal background check is required for any adult who resides at a dwelling used for a daycare or group instruction business.
 - i. No person who has been convicted of a sexually oriented crime may operate, be employed by, or reside at a dwelling that is used for a daycare or group instruction business.
4. **THE CITY COUNCIL, AFTER A HEARING, MAY REVOKE ANY HOME OCCUPATION LICENSE FOR FAILURE TO COMPLY WITH THE ABOVE STATED AND AGREED TO CONDITIONS.**
5. **I CERTIFY THAT THE INFORM INFORMATION HEREIN IS TRUE AND CORRECT AND THAT I WILL ABIDE BY ALL OF THE CONDITIONS LISTED.**

Signature of applicant _____

All Licenses expire December 31st of the year issued

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